

Program Total Credits

120 credits

Delivery Mode

Online

Program Description

The Bachelor of Business Administration with concentration in Human Resources develops professionals with the knowledge, skills, abilities and competencies required to perform functions of technical, administrative, managerial and research in public and private organizations at the local and international sceneries. Emphasis in the development of competencies, aligned to the changing environments of the management of human resources, in training the students as analysts or specialists in the essential functions of management and administration of human resources in the organizations.

Program Objectives

1. Develop specialists and professionals in the administration and management of human resources with the knowledge, skills and competencies to serve successfully as agents of change of organizational values and cultures.
2. Contribute to the training of professionals able to increase the efficiency and profitability of enterprises, through the improvement of processes, redesign of organizational structures and efficient use of information and communication technology.
3. Develop leaders with a high sense of ethics and respect for diversity, representing the social, generational, cultural differences among others, in the work environment at the global level.
4. To promote the development of strategies to advance an agenda based on human talent as a promoter of cultures of achievement, focused on the goals of the organization.
5. Promote the development of professionals that are continuous learners and main managers in the strategic planning of human talent through training, research and innovation.
6. Contribute to the training of qualified professionals to develop innovative strategies to meet the demand resulting from processes of change in the organizational, governmental, cultural or in the environment.

General Education Requirements

All applicants must complete the required general education course work prior to starting the concentration courses.

General Education Course Work	Total Credits
Language/Communication and English	21
Humanities/History	9
Mathematics	6
Social Sciences	6
Sciences	6
Computer/Others	3
Total	51

COURSE CODE	TITLE	CREDITS
General Education Courses		51
FYIS 101	Induction Seminar to Distance Education College Life	3
SPAN 101-102 or SPAN 103-104 or	Introduction to Spanish Language - Basic Level Introduction to Spanish Language - Intermediate	6
ENGL 101-102 or ENGL 103-104 or	Introduction to English - Basic Level Introduction to English - Intermediate	6
MATH 112	College Algebra	3
QUME 250	Quantitative Methods I	3
SOSC 101-102 or SOSC 103 and PSYC 123	Introduction to Social Science I and II Introduction to Social Sciences (Compendium) General Psychology (Compendium)	6
SCIE 111-112	Integrated Science I and II	6
COIS 101	Introduction to Computers	3
HIST 101	Introduction to the Study of History	3
SPAN 215	Writing and Composition	3
ENGL 212	English Second Year Basic Level	3
ENGL 350	Conversational English	3
HUMA 101-102	World cultures	6
Core Professional Courses		39
FYIS 101	Induction Seminar to Distance Education College Life	3
ACCO 111-112	Introduction to Accounting I and II	8
STAT 201	Introduction to Business Statistics	3
ECON 123	Introduction to Economics (Compendium)	3
ECON 325	Introduction to International Trade	3
ENMA 101	Introduction to Business Development	3
MANA 210	Administrative Theories	3
MANA	Management concentration course	3
BUSI 204	Commercial Law	4
MARK 133	Principles of Marketing	3
FINA 202	Commercial Finance	3
Concentration Courses		30
HURM 201	Recruitment, Selection and Talent Management	3
HURM 210	Policy Making, Evaluation, and Reward System	3
HURM 215	Human Resources Information System	3
HURM 240	Employment and Labor Law	3
HURM 250	Training, Development and Career Management	3
HURM 304	Human Resources Evaluation and Performance	3
HURM 320	Negotiation and Conflict Management	3
HURM 330	Safety and Health Management in Workplace	3
ODHR 409	Consulting Management Principles of In Human Resources	3
MGMT 431	Integration Seminar	3
